

Sample Interagency Agreement

INTERAGENCY AGREEMENT FOR TRANSITION SERVICES IN _____

PURPOSE

The purpose of this agreement is to facilitate the coordination of services to students with disabilities, ages 14 and above (or younger if needed), within _____ during transition from school-to-work and community living. For each individual to experience successful transition from school to post-secondary activities, an array of support and training opportunities are essential. A Community Level Transition Committee composed of parents, governmental agencies, community organizations, and private industry, is needed to provide leadership in developing an appropriate service delivery system. To accomplish this task the following services will be provided by each of the participating agencies.

This agreement is made and entered into between _____ and the local governmental and private agencies responsible for adult services for individuals with disabilities.

GENERAL RESPONSIBILITIES

- A. The agencies agree to support the development of regulations, policies and practices for a community transition committee.
- B. The agencies agree to exchange information regarding program goals and student/client needs when appropriate.
- C. The agencies agree to provide in-service training as needed.
- D. The agencies agree to provide representation at quarterly meetings for the purpose of evaluating and planning cooperative services.
- E. The agencies agree to provide representation on the school level transition teams when necessary.

LOCAL EDUCATION AGENCIES AGREE TO:

- A. Provide the following services for students with disabilities based on need: (1) Job Placement, (2) Job Coaching (3) Vocational Assessment (4) Vocational Counseling (5) Modified Curriculum (6) Service Coordination (7) Job Follow-Up until exit from school (8) Follow-up annually after graduation or exit from school for a period of 3 years for the purpose of program evaluation.

THE COMMUNITY AGENCIES

Mental Health, Developmental Disabilities and Substance Abuse Services Agrees To:

- Support transition services to young adults with developmental disabilities.
- Provide routine consultation with other agencies, referral to residential services, vocational follow-up, and post-graduation counseling.
- Provide certification of students for determining CAP-MR/DD, ADVP, and CBS

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eligibility.

- Attend scheduled conferences of students in transition when appropriate before they exit the school program.
- Provide case management services for eligible students

Community College Agrees To:

- Provide services to students who have been admitted to the Community College System.
- Support and assist youth with disabilities in job training and assessment through enrollment in the curriculum program.
- Provide job placement services, career exploration and counseling, job seeking skills, and financial aid to eligible students.
- Assist eligible students in accessing compensatory education and adult basic education classes.
- Attend scheduled conferences of students in transition when appropriate before they exit the school program.

The Community Rehabilitation Agency Agrees To:

- Support transitional services of identified young adults who are developmentally disabled.
- Coordinate and assist with referral of students to the community rehabilitation agency.
- Provide services through vocational skill training, vocational evaluation, job placement, job coaching, case coordination, long-term follow-up, and short-term follow-up to eligible clients.
- Attend scheduled conferences of students in transition when appropriate before they exit the school program.

Department of Social Services Agrees To:

- Support transition services of young adults with developmental disabilities.
- Provide routine consultation with other agencies making referrals for residential and transportation services.
- Assist in the coordination of Workfirst programs and transition services
- Assist with guardianship issues.
- Attend scheduled conferences of students in transition when appropriate before they exit school.

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Employment Security Commission of North Carolina (Job-Link Center) Agrees To:

- Provide transition services to any U.S. citizen or individual authorized to work by the Immigration and Naturalization Service, who is of legal age.
- Provide services by distributing labor market and career information along with appropriate and suitable job placement assistance to eligible clients.
- Attend scheduled conferences of students in transition when appropriate before they exit the school program.

Workforce Investment Act Program Agrees To:

- Support transition services of economically disadvantaged youth.
- Provide services through career planning, career assessment, job training, apprenticeships, job placement, support for educational services, and support services to eligible and suitable clients.
- Attend scheduled conferences of students in transition when appropriate before they exit school.

The Recreation Department Agrees To:

- Support transition services of individuals with disabilities.
- Provide services through various recreational opportunities and facilities.
- Attend scheduled conferences of students in transition when appropriate before they exit the school program.

The Local Transportation Authority Agrees To:

- Provide social service agency transportation under a single provider concept to clients of public and private non-profit agencies in Cleveland County.
- Provide transportation to the general public on a private contract basis.
- Support transition services to individuals with disabilities through consultation services to teachers, students, and parents.
- Attend scheduled conferences of students in transition when appropriate before they exit school.

Vocational Rehabilitation Agrees To:

- Support transition services of individuals with disabilities that will result in an employment outcome.
- Coordinate referral of Vocational Rehabilitation clients.
- Sponsor in-school adjustment training, and job coaching services.
- Provide vocational evaluations, counseling, training and transportation assistance to eligible individuals based on need.
- Provide follow-up services for employed students who have exited the school system.
- Provide all services indicated in the cooperative school system -VR agreement.

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- Attend scheduled conferences of students in transition when appropriate before they exit the school program.

Social Security Administration Agrees To:

- Assist students and their families in determining eligibility for benefits.
- Assist students and their families in accessing work incentives.
- Provide consultation to school personnel regarding social security benefits and related issues.
- Attend scheduled conferences of students in transition when appropriate before they exit the school program.

This agreement will be renegotiated on an annual basis. This agreement is being entered into

on _____.

Note: Signatures of Representatives of Participating Agencies should be attached.